

Michigan Laborers' Vacation Fund

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Administered by
Welfare & Pension Administration Service, Inc.

October 17, 2022

TO: All Plan Participants of The Michigan Laborers' Vacation Fund

**RE: Michigan Laborers' Vacation Fund
Third-Party Administrator Change – Effective October 1, 2022**

Dear Participants:

Effective October 1, 2022, there will be a change in the administration of the Michigan Laborers' Vacation Fund. The Board of Trustees have engaged Welfare & Pension Administration Service, Inc. (WPAS) as the Fund's new third-party administrator (TPA).

WPAS is a leading TPA firm specializing in multi-employer benefit fund administration for over 65 years. WPAS has a reputation of providing exemplary customer service and personalized solutions, delivered by a team of highly qualified and credentialed professionals.

After careful review, the Michigan Laborers' Vacation Fund's Board of Trustees concluded that WPAS will provide our members with the high-quality customer service and administration they deserve. WPAS's in-house development and technology teams provide the ability to adapt and improve systems for participants moving forward.

Vacation checks will continue to be mailed the last weeks in May and November. For those who are not currently receiving their vacation check by direct deposit and wish to, enclosed is a Direct Deposit Authorization form. If you would like to utilize direct deposit, please complete and return the form by mail to Michigan Laborers' Vacation Fund at PO Box 34203, Seattle, WA 98124, or scan and email to vacation@wpas-inc.com. Once the form is received and processed, all future payments will be transferred directly into the Bank Account you designate.

Additionally, you will continue to have access to your benefit information online. More information regarding this feature will be forthcoming.

If you have a question about your vacation check, please contact your **Local Union**. WPAS, Inc. may be reached toll-free at (833) 389-0025, by mail at: PO Box 34203, Seattle, WA 98124, or by email at vacation@wpas-inc.com.

The Michigan Laborers' Vacation Fund's Board of Trustees looks forward to continuing to serve you and ensuring that the transition to WPAS is as smooth as possible.

Please note: This TPA change is **only** for the Michigan Laborers' Vacation Fund. TIC will continue to administer your other Michigan Laborers' benefits (health, pension, and annuity).

Sincerely,
Board of Trustees of the Michigan Laborers' Vacation Fund

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